



PROCEDURES FOR ROOFS COMPLETED WITHOUT THE REQUIRED INSPECTIONS

FLORIDA LICENSED PROFESSIONAL ENGINEER/ARCHITECT IS TO CERTIFY COMPLETED ROOF BY PERFORMING EXPLORATORY WORK SUFFICIENT TO VERIFY COMPLIANCE WITH THE BUILDING CODE IN EFFECT AT THE TIME THE PERMIT WAS ISSUED.

REPORT IS TO INCLUDE: (SOME ITEMS MAY NOT APPLY TO YOUR PROJECT)

- VERIFICATION OF ALL ASPECTS OF THE ROOFING SYSTEM, INCLUDING BUT NOT LIMITED TO DECK RE-NAILING, TIN-CAP OF BASE SHEET, ATTACHMENT OF INSULATING BOARDS, MOP IN PROGRESS, SHINGLE NAILING PER N.O.A, VALLEY METAL; METAL PRIMING & BULL, DRIP EDGE ATTACHMENTS, INTERPLIES, CAP SHEET, SKYLIGHT AND/OR TURBINE ATTACHMENTS.
- PROVIDE A SET OF PHOTOGRAPHS, 8.5" X 11", IN COLOR WITH LABELS IDENTIFYING ALL WORK THAT IS BEING CERTIFIED.
- ALL PAGES OF REPORT ARE TO BE NUMBERED, SIGNED, SEALED & DATED ON ENGINEER'S/ARCHITECT'S LETTERHEAD.
- PROVIDE UPLIFT TEST FOR ALL (FOAM APPLIED) ROOF TILE INSTALLATIONS.

IF PERMIT IS EXPIRED, YOU WILL BE REQUIRED TO RE-OPEN PERMIT.

IF THE ENGINEER FINDS THE ROOF IS DEFICIENT, REPAIRS MUST BE MADE.

SUBMIT A COPY OF THE REPORT AND ALL PHOTOS TO THE BUILDING DEPARTMENT FOR REVIEW BY PLANS EXAMINER.

WHEN APPROVED, SCHEDULE YOUR FINAL INSPECTION & HAVE PERMIT CARD, ROOF PLANS AND ENGINEER/ARCHITECT'S VERIFICATION REPORT ALONG WITH AN APPROVED LADDER FOR INSPECTOR.