



*City of Margate, Florida  
Building Department*

## MINIMUM PERMIT REQUIREMENTS FOR ADDITIONS AND ALTERATIONS

- PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED
- FIRE PERMIT APPLICATION (for multi family dwelling)
- HOMEOWNER'S AFFIDAVIT (when obtaining an Owner/Builder Permit)

### **THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE**

- NOTICE OF COMMENCEMENT OVER \$ 2,500.00 IN VALUE
- CURRENT SURVEY SIGNED AND SEALED SHOWING ALL EASEMENTS AND ELEVATIONS
- SITE PLAN SHOWING PROPOSED ELEVATIONS AND LOCATION OF IMPROVEMENT
- WIND LOAD CALCULATIONS SIGNED AND SEALED BY ENGINEER
- ARCHITECTURAL PLANS SIGNED AND SEALED
- PRODUCT APPROVALS HIGHLIGHTED AND APPROVED BY DESIGNER OF RECORD

**THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION  
OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**



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DURING A HURRICANE WATCH  
& BEFORE THE ONSET OF HURRICANE VELOCITY WINDS  
YOU ARE REQUIRED TO

# **SECURE THIS JOB**

IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS  
OF THE FLORIDA BUILDING CODE SECTION 109.12

**All loose objects  
In exposed outdoor locations  
shall be lashed to rigid construction  
or shall be stored in buildings.**

Florida Building Code Broward County Administrative Provisions  
Section 109.12.2.4

NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE  
DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH  
CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID  
CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION  
MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS

**This includes but not limited to:**

<b>109.12.2.1 Road Right-of-Way shall remain clear of construction waste and trash</b>	
<b>109.12.2.2 Waste and Trash Enclosures</b>	<b>Temporary Toilets</b>
<b>109.12.2.3 Loose Construction Debris</b>	<b>Forms and Construction Materials</b>
<b>109.12.2.5 Roofing Tile and Materials</b>	<b>Construction Shacks</b>
<b>Temporary Electric Service Poles</b>	
<b>AND PROTECT ALL GLASS AREAS</b>	