

**Board of Rules & Appeals Policy 19-02**

**Effective October 1, 2019**  
**Revised November 14, 2019**

**Subject:** "Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements"

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**POLICY**

Each permit application for a residential and light commercial air conditioning replacements, shall be submitted to all jurisdictions in Broward County using the attached "*Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements*".

This form does not relieve the permit holder, building owner or contractor from complying with all and any applicable local regulations or ordinances related to zoning, flood prevention, fire prevention, etc.; or prohibits a Broward County jurisdiction from requiring additional information to be provided in relation to applicable local regulations or ordinances related to zoning, flood prevention, fire prevention, etc.

Use of the "*Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements*" is mandatory countywide starting October 1, 2019.

See attached form.

Editor's note: This form was updated by vote of the Board of Rules and Appeals on November 14, 2019 and remains mandatory county-wide.

**TWO COPIES OF THIS FORM MUST ACCOMPANY ALL AIR CONDITIONING REPLACEMENT PERMIT APPLICATIONS. EACH UNIT CHANGE-OUT MUST BE ON ITS OWN DATA SHEET. MULTIPLE UNITS ON SINGLE SHEETS ARE NOT ACCEPTABLE.**

**Engineering is required for all outdoor equipment. Please mark/circle specific anchoring method to be used within engineering details.**

<b>Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements</b>					
<b>All others, including cooling towers, chillers, refrigeration units, etc. must provide plans.</b>					
<b>Each system requires a form.</b>					
Job Name:					
Address:					
Unit #	City	FL	ZIP Code		
Fill in applicable information					
Data	Existing Unit (1)		New Unit		
Manufacturer					
Size (Tons) / SEER (2)/EER (2)					
Package/Heat Pump Model #					
Condensing Unit Model #					
AHU Model #					
Model #					
KW Strip Heat					
Minimum Circuit Amps	c/u	ahu/pkg	c/u	ahu/pkg	
Maximum Overcurrent Protection	c/u	ahu/pkg	c/u	ahu/pkg	
Size of Disconnect	c/u	ahu/pkg	c/u	ahu/pkg	

(1) Provide equipment sizing calculations if existing unit data is not available (ACCA Manual N, J, etc)

(2) Provide AHRI Certificate

Will a new stand, curb or curb adapter be installed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Will a duct smoke detector be installed or reconnected?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Is the duct s/d connected to an Fire Alarm Panel?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Will the A/C location will be the same ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Company name					
FL. State or Co. Licence #					
Qualifier's signature					

**FOR BUILDING DEPARTMENT USE ONLY**

Process or Permit #		Jurisdiction	
Approved by		Date	

Disclaimer:

1. This form does not relieve the applicant from compliance with all applicable sections of the Florida Building Codes.
2. Additional local regulations might be applicable, i.e. zoning, flood and fire prevention, etc.

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