



LIEN INQUIRY FORM

DATE: _____

TO: City of Margate
City Clerk's Office
5790 Margate Boulevard
Margate, Florida 33063
LienSearch@margatefl.com

From: _____

Address: _____

Phone #: _____

Fax #: _____

Email Address: _____

NOTE: Please include all information below to insure an accurate and faster response:

PROPERTY ADDRESS: _____

FOLIO NUMBER: _____

LEGAL DESCRIPTION: _____
(e.g. – Lot, Block and Subdivision - use back of form if needed for long legal description)

NAME OF DEVELOPMENT/SHOPPING CENTER/CONDO: _____

NAME OF OWNER/SELLER: _____

ANTICIPATED CLOSING DATE: _____

TYPE OF PROPERTY:
 PRIVATE HOME CONDOMINIUM
 COMMERCIAL MULTIPLE DWELLING TOWNHOUSE

Signature

Print Name and Title

NOTE: \$75 Regular Search fee (3-5 business days) required for each inquiry for each individual property or individual meters for commercial properties and \$150 for Rush service (24 hours). Additional charges of \$25.00 per hour will be charged if request requires more than 1 hour of clerical time. **FULL PAYMENT MUST BE RECEIVED TO PROCESS ALL SEARCHES.** If you wish to have your search mailed back, include a self-addressed, stamped envelope (S.A.S.E.) for the return of your original request. To have your search e-mailed, include a valid e-mail address. If the property is located in Coconut Creek, please contact that city for liens other than water and sewer. \$150 Rush requests received after 4 p.m. on Thursday may not be processed until the following week. An update is available within 30 days of the lien search request at no additional charge.

Disclaimer of Liability: The foregoing information is believed to be reliable, but is not guaranteed as to accuracy or completeness by the city of Margate. In no event shall the city of Margate be liable for any direct, indirect, incidental, consequential, special or exemplary damages of any kind of nature whatsoever arising out of or in connection with the provisions of this information. This information is subject to change without notice.