



RETURN OF CUSTOMER WATER & WASTEWATER DEPOSIT

If a water and wastewater account name is on file and that name is different than the name which is on the deposit card, it is required that the individual or organization that is making the request for refund certify that they are the legal owners of the deposit.

NAME: _____

ADDRESS: _____

ACCT NO.: _____

INITIATION
DATE: _____

DEPOSIT
AMOUNT: _____

CUSTOMER SIGNATURE

Please note if your account is shut off due to nonpayment, the City will request a new deposit be placed.

Finance Department Use Only:

Status of Account: _____

Initials: _____

Date: _____

NOTE: IF YOU ARE ELIGIBLE TO HAVE YOUR DEPOSIT REFUNDED, YOU WILL RECEIVE A CHECK IN 2 – 3 WEEKS OF SUBMITTING THIS FORM. DEPOSITS ARE NOT CREDITED TO YOUR ACCOUNT.