



LIEN INQUIRY FORM

DATE: _____

From: _____

TO: City of Margate
City Clerk's Office
5790 Margate Boulevard
Margate, Florida 33063

Address: _____

Phone #: _____

Fax #: _____

NOTE: Please include all information below to insure a faster response:

PROPERTY ADDRESS: _____

FOLIO NUMBER: _____

LEGAL DESCRIPTION: _____

(e.g. – Lot, Block and Subdivision - use back of form if needed for long legal description)

NAME OF DEVELOPMENT/SHOPPING CENTER/CONDO: _____

NAME OF OWNER/SELLER: _____

ANTICIPATED CLOSING DATE: _____

TYPE OF PROPERTY: PRIVATE HOME CONDOMINIUM
 COMMERCIAL MULTIPLE DWELLING TOWNHOUSE

Signature

Print Name and Title

NOTE: \$25 minimum service fee required for each inquiry for each individual property and **\$75** for Rush service. Additional charges of \$25.00 per hour will be charged if request requires more than **1 hour** of clerical time. **NO REQUEST WILL BE PROCESSED WITHOUT THE \$25 REMITTANCE.** Also, include **a self-addressed, stamped envelope (S.A.S.E.)** for the return of your original request even if you are asking for the response to be faxed to you. **If the property is located in Coconut Creek, please contact that city for liens other than water and sewer. \$75 Rush requests received after 4 p.m. on Thursday may not be processed until the following week.**

Disclaimer of Liability: The foregoing information is believed to be reliable, but is not guaranteed as to accuracy or completeness by the city of Margate. In no event shall the city of Margate be liable for any direct, indirect, incidental, consequential, special or exemplary damages of any kind of nature whatsoever arising out of or in connection with the provisions of this information. This information is subject to change without notice.